

## WIMBERLEY VALLEY HABITAT FOR HUMANITY

### **PROPOSED LEADERSHIP FOR 2005/2006 HOME BUILD 8/23/2005**

For more information, contact Jim McMeans at (512) 842-1343.

1. Building Committee Chairman and overall home build Superintendent – John Strobel. Responsible for 1) overall management of home build process; 2) ordering major materials; 3) layout of home and major sequencing of construction; 4) authorize contracts with subcontractors, suppliers, and vendors; 5) cost control; 6) final acceptance of home; 7) report to WVHH Board on progress of home at Board meetings.
2. Home Build Foreman – John Levosky. Responsible for 1) daily/weekly home construction process using “daily straw bosses” as desired and needed; 2) biweekly look-ahead schedule for use in construction planning and volunteer notification; 3) daily assignment of on-site work teams and assignment of volunteers; 4) coordination with Superintendent on subcontractors, vendors, and suppliers; 5) authorize purchase/rental of additional materials, supplies, or equipment as needed; 6) coordination of inspections; 7) daily/ weekly cost control log and construction log; 8) other duties as required (not Board meetings).
3. Straw Bosses – Selected WVHH Volunteers who have experience and leadership skills and are willing to provide daily, onsite construction management/supervision following the direction of the Foreman and/or Superintendent. Responsible for daily work activities of onsite volunteers and subcontractors and for maintaining records in the absence of the Foreman.
4. Volunteer Coordinator – Jim McMeans, (512) 842-1343. Responsible for 1) notification of volunteer work force of the home build schedule and volunteers needed; 2) having volunteers sign liability release form and daily work log and ongoing maintenance of those records; 3) regular posting of home build progress on website (in coordination with Web Master) and email to active WVHH volunteers; 4) assist Superintendent and Foreman as needed to assure needed work crews; 5) work with selected groups who desire to have a special responsibility and/or work day during construction; 6) other duties as required.
5. Family Support – Mary Northern. Responsible for 1) ongoing coordination and contact with our Habitat family and insuring that they achieve the 300 hours of sweat equity; 2) planning for home acceptance process including coordination of closing, celebration, and publicity at event.
6. Volunteers – All of us – Responsible for the construction of the next home and the success of WVHH.